

**Board of Education Regular Meeting
January 12, 2011
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Scott Bunting
Lee Eppley
Anne Hoffer
Janet Stewart
Brian Swope*



*Terry Martin, Superintendent
Cindy Nye, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Cindy Nye

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Regular Meeting on December 15, 2010.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Cindy Nye

BE IT RESOLVED, to approve the following recommendations:

1. December Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report
- 5-Year Monthly report

2. Reconciliations

Approve the following reconciliations for December:

- General
- Payroll

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

1. Salary Adjustments – Certificated

Approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Jodi Conley	Masters +15
Lori Hickman	Masters +15
Deborah Luckhart	Masters +15
Annette Porter	Masters +45

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Transfer – Administrative

Approve the transfer of L. James Wilson from Director of Instructional Services to Even Start Director/Zanesville Community High School Principal/Superintendent, replacing Vicki French. This 12 month position and is effective January 3, 2011. Salary will remain the same.

Approve the transfer of Linda Phillips, District Curriculum Director (11 month position) to Director of Instructional Services (12 month position). This transfer will be effective January 3, 2011. Salary to be ADS III A – Grade 3 from the Administrative Salary Schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

3. Family Medical Leave of Absence – Certificated

Approve a family medical leave of absence for Lisa Melsheimer, Intervention Specialist at Zane Grey Elementary, effective November 22, 2010. Reason for leave is due to pending birth of child.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

4. Employment – Substitutes

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2010-2011 school year.

Substitute Teachers			
Malia Burkhart	Michelle Spence		

Approve the following substitute aides/secretaries/library technician, as and when needed, pending appropriate certification and background checks for the 2010-2011 school year.

Substitute Aides/Secretaries/Library Tech			
Marc Hadley			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

5. Supplemental Contracts

Approve the additions/corrections of the following supplemental contracts for the 2010-2011 school year.

Name	Sport/Building	Position	Exp.	Class	Stipend
Michael Emmert	Middle School Track	Coach	1	IX	\$1,076.00
Steve Morrison	Middle School Track	Coach	1	IX	\$1,076.00
Doug Zorne	Middle School Track	Coach	0	IX	\$1,076.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

6. Unpaid Leaves of Absence

Approve the following personnel for unpaid leaves of absence:

Name		Total Days
Jodi Cooper	12/20 (½)	½ day
Darrell Lear	11/30, 12/1, 12/2, 12/7, 12/8, 12/9 (½), 12/10 (½)	6 days
Lisa Melsheimer	12/6 – 12/10 & 12/14 – 12//21	11 days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – TERRY MARTIN
BUSINESS RECOMMENDATIONS**

7. Attendance at Meetings/Events

Last Name	First Name	Professional Development	Date	# of days
Adams	Theodore	Marzano Training	12/1/2010	1/2
Adams	Theodore	Program Practice	12/16/2010	1/2
Ankrum	Cheryl	Diagnostic Testing	12/7/2010	1
Aronhalt	Madge	CORE	12/21/2010	1
Bailey	Gloria	Math Quarterlies	12/3/2010	1/2
Baldwin	Eric	OHSAA	12/3/2010	1
Baldwin	Kristie	Level Reading Materials	12/6/2010	2
Bell	Trisha	Cluster Training	12/1/2010	1
Bell	Trisha	CORE	12/21/2010	1
Bendle	Summer	Principal Internship	12/6/2010	1
Brock	Karen	Literacy Conference	12/2/2010	1
Casapini	Cindy	Scaffolding Mathematics	12/9/2010	1
Chappelear	Nancy	AESOP Training	12/7/2010	2
Clapper	Kathy	Diagnostic Testing	12/7/2010	1
Clapper	Kathy	CORE	12/21/2010	1
Coleman	Connie	Marzano Training	12/1/2010	1/2
Cooper	Lisa	Impact Reports	12/22/2010	1/2

**H. SUPERINTENDENT'S RECOMMENDATIONS – TERRY MARTIN
BUSINESS RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Last Name	First Name	Professional Development	Date	# of days
Corns	Carol	Marzano Training	12/2/2010	1/2
Corns	Carol	CORE	12/21/2010	1
Cover	Tom	Scouting	12/3/2010	1
Cox	Trisha	CORE	12/21/2010	1
Decker	Krista	Impact Reports	12/22/2010	1/2
Denton	Molly	MVESC	12/9/2010	1
Denton	Molly	Angel Tree	12/14/2010	1
Denton	Molly	CORE	12/21/2010	1
Dillon	Janet	Reading Recovery	12/9/2010	1/2
Donahue	Diana	CORE	12/21/2010	1
Fike	Tami	Impact Reports	12/22/2010	1/2
Flick-Grandstaff	Sara	Sp. Ed. Task Force Meeting	12/9/2010	1
Frame	Lois	Marzano Training	12/1/2010	1/2
France	Lauren	Cluster Training	12/1/2010	1
France	Phillip	Marzano Training	12/1/2010	1/2
Gifford	Deborah	Marzano Training	12/2/2010	1/2
Graham	Malinda	MVESC-Math	12/7/2010	1
Grandstaff	Chad	OHSAA State Championships	12/3/2010	1
Gray	Christine	CORE	12/21/2010	1
Hartman	Sheryl	Sp. Ed. Task Force Meeting	12/9/2010	1
Haven	Mark	Field Trip	12/17/2010	1
Heins	Kathi	Reading Recovery	12/9/2010	1/2
Hershberger	Susann	Marzano Training	12/1/2010	1/2
Hickman	Lori	Level Reading Materials	12/6/2010	2
Higgins	Alan	Diagnostic Testing	12/7/2010	1
Huey	Marianne	Marzano Training	12/1/2010	1/2
Humphrey	Shelly	EMIS	12/15/2010	1
Janes	Laura	Impact Reports	12/22/2010	1/2
Jordan	Michelle	IMM Training	12/15/2010	1
Karling	Allison	ORRC	12/7/2010	1
Keck	Danelle	Math Quarterlies	12/3/2010	1/2
Kerns	Kathy	Prentke Romich Training	12/1/2010	1
Kessing	Rosemary	Mentor Training	12/7/2010	2
Kimble	Robyn	Level Reading Materials	12/8/2010	1
Kleinknecht	Elizabeth	Field Trip	12/2/2010	1
Kleinknecht	Elizabeth	OASFAA	12/8/2010	1
Kopchak	Karin	Math Quarterlies	12/3/2010	1/2
Kuchan	Julianne	CORE	12/21/2010	1

**H. SUPERINTENDENT'S RECOMMENDATIONS – TERRY MARTIN
BUSINESS RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Last Name	First Name	Professional Development	Date	# of days
Lasure	Nancy	Cluster Training	12/1/2010	1
Lawson	Pat	Wrestling Clinic	12/20/2010	1/2
Lee	Margie	EMIS	12/15/2010	1
Lowe	Wendy	CORE	12/21/2010	1
Lucas	John	OHSAA State Championships	12/3/2010	1
Luckhart	Deborah	Reading Recovery	12/9/2010	1
Lyon	Linda	Reading Recovery	12/9/2010	1/2
Lytton	Tricia	Marzano Training	12/1/2010	1/2
Magelaner	Katherine	Prentke Romich Training	12/1/2010	1
Martin	Cathy	Reading Recovery	12/9/2010	1/2
Martin	Kimberly	Marzano Training	12/1/2010	1
Mason	Deborah	TRECA	12/1/2010	1
McKee	Karen	MVESC-Math	12/9/2010	1
McKenzie	Jessica	Marzano Training	12/11/2010	1
McLoughlin	Tisha	Level Reading Materials	12/6/2010	2
Meaige	Tami	Level Reading Materials	12/8/2010	1
Metz	Catherine	Marzano Training	12/1/2010	1/2
Metz	Catherine	Literacy Conference	12/9/2010	2
Miller	Christopher	CORE	12/21/2010	1
Mohler	Stacey	Level Reading Materials	12/9/2010	1
Montgomery	Maureen	Leadership Seminar	12/10/2010	1/2
Montgomery	Maureen	Suicide Prevention	12/19/2010	1/2
Morrison	Kelly	Diagnostic Testing	12/7/2010	1
Mumford	Alisa	Level Reading Materials	12/9/2010	1
Myers	Trevor	Cluster Training	12/1/2010	1
Nelson	Missy	Reading Recovery	12/8/2010	1/2
Newton	Mary	Gifted Training	12/13/2010	1
Nichols	Michelle	Cluster Training	12/1/2010	1
Nichols	Michelle	Scaffolding Mathematics	12/7/2010	1
Nichols	Michelle	Gifted Training	12/13/2010	2
Norris	Lisa	Cluster Training	12/1/2010	1
O'Neal	Tisha	Cluster Training	12/1/2010	1
O'Neal	Tisha	Level Reading Materials	12/9/2010	1
Penrose	Sabrina	Marzano Training	12/2/2010	1/2
Penrose	Sabrina	Blood Drive	12/10/2010	1
Peyton	Deanna	Early Childhood	12/15/2010	1/2
Pritchard	Deborah	Prentke Romich Training	12/1/2010	1
Radcliff	Vicki	Literacy Conference	12/2/2010	1

**H. SUPERINTENDENT’S RECOMMENDATIONS – TERRY MARTIN
BUSINESS RECOMMENDATIONS (continued)**

Attendance at Meetings/Events (continued)

Last Name	First Name	Professional Development	Date	# of days
Reese	Anthony	Ohio Leadership Council	12/3/2010	1
Reese	Anthony	IMM Training	12/15/2010	1
Riggle	Jodi	CORE	12/21/2010	1
Riley	Johanna	Excel Training	12/8/2010	2
Rollison	Sarah	Marzano Training	12/2/2010	1/2
Seekatz	Nate	Scouting	12/3/2010	1
Seevers	Patricia	SST	12/16/2010	1/2
Smith	Jason	Marzano Training	12/1/2010	1/2
Spear	Cathy	AESOP Training	12/7/2010	2
Stafford	Roberta	Literacy Conference	12/2/2010	1
Stallard	Mark	State Championship	12/3/2010	1
Starner	Hillary	CORE	12/21/2010	1
Stilwell	Kathleen	Marzano Training	12/1/2010	1/2
Thompson	Marcia	Level Reading Materials	12/8/2010	1
Tolley	Judy	Marzano Training	12/1/2010	1/2
Turner	Jo Ann	Reading Recovery	12/9/2010	1/2
Tysinger	Jeffrey	OSHAA	12/3/2010	1
Tysinger	Loni	Marzano Training	12/2/2010	1/2
Tysinger	Loni	CORE	12/21/2010	1
Tyson	Samantha	Mentor Training	12/7/2010	2
Vandegriff	Katrina	Mentor Training	12/7/2010	2
Wahl	Darla	Marzano Training	12/2/2010	1/2
Waite	Mindy	Key Club	12/8/2010	1/2
Waite	Mindy	Key Club	12/9/2010	1
Ward	Heather	Marzano Training	12/1/2010	1/2
Wilden	Autumn	RttT	12/16/2010	1
Wilden	Autumn	CORE	12/21/2010	1
Wilson	Ashley	Marzano Training	12/1/2010	1/2
Workman	Carlotta	OASFAA	12/8/2010	1
Wright	Elizabeth	CORE	12/21/2010	1
Zorne	Doug	Marzano Training	12/1/2010	1/2

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

**H. SUPERINTENDENT’S REPORT & RECOMMENDATIONS – Mr. Martin
OTHER RECOMMENDATIONS**

8. Policy Items for Adoption

Approve the following policies for adoption:

2260	Nondiscrimination and Access to Equal Educational Opportunity
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability
2280	Preschool Program
3122	Nondiscrimination and Equal Employment Opportunity
3430.03	Call to Active Duty Leave
4122	Nondiscrimination and Equal Employment Opportunity
4430.03	Call to Active Duty Leave
5111.01	Homeless Students
5111.02	Educational Opportunity for Military Children
5517.01	Bullying and Other Forms of Aggressive Behavior
8450	Control of Casual-Contact Communicable Diseases
9160	Public Attendance at School Events

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

I. REPORT/DISCUSSION ITEMS

- Architects – Building Update
- Matt Hittle – Discussion of tree removal at Zanesville High School

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

EXECUTIVE SESSION (continued)

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints or employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting